

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
April 27, 2017**

By roll call, members present: Bennett, Nickel, Hilbert, Greshay and Stousland. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Hilbert, seconded by Bennett to approve the minutes of April 13, 2017. Motion carried.

Committee member reports: None

Old Business:

- a. Hilker (2) –Processing fees for *In-Rem* properties
- b. Otto – WI Counties Association Registration for upcoming meeting
- c. Eske – National Public Employer – webinar training
- d. Care Wisconsin (Clearview) – SW Duplicate Payment – Care WI paid the same invoice twice – therefore, we refunded one of their payments of \$1,885.45
- e. Reviewed (3) memos from Human Services regarding explanation and policies put in place for "Volunteer" (meal delivery) Expense Reports

US Bank Purchase Card Review of March Non-Department Head purchases:

Brugger, A – Sheriff Dept, Walmart (2) – one needs follow-up documentation needed
Loos, B – Sheriff Dept, Brownells Inc (1), Crashdatagr (1), Horicon Hardware (1), Opticsplanet Inc (1)
Marks, D – Sheriff Dept, Connector Concept (1), Motorola, Inc (1), Power Management (1) follow-up documentation needed, Radioshack (1)

Motion by Greshay, seconded by Stousland to allow payment of Clearview vouchers Batch # 199680 in the sum of \$ 45,271.78 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers for Employee Expenses dated 4/21/17 for \$ 18,335.88. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers for County Board Expenses dated 4/18/17 for \$ 2,416.20. Motion carried.

Motion by Greshay, seconded by Stousland to allow payment of vouchers for US Bank Purchase Card in Batch #199678 for \$270,857.31. Motion carried.

Motion by Hilbert, seconded by Greshay to allow payment of vouchers Batch # 199498 for \$535.26. Motion carried.

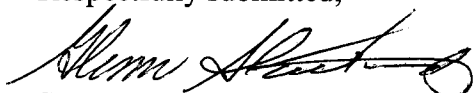
Motion by Greshay, seconded by Stousland to allow payment of vouchers Batch # 199508 for \$102,666.63. Motion carried.

Motion by Hilbert, seconded by Greshay to allow payment of vouchers in Paid Batches 199213, 199244, 199363, 199433, 199609 & 199677 for \$ 67,713.30 Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 11, 2017 at 8:00 a.m. in Room 4A

Motion by Nichols, seconded by Greshay to adjourn. Motion carried. Meeting adjourned at 8:42 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Glenn Stousland', with a stylized flourish at the end.

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.